

## Directors Skills Audit

To be filled in by members of the Board and used as part of the interview process for any new trustee as well as to inform succession planning.

**Director Name:**

**Grading Reference:**

### Director's Grading of their expertise

1. n/a
2. Have some knowledge
3. Good current hands-on experience
4. Expert in this area

### 1. What kind of expertise do you consider you bring to the Board?

Please type in grading reference against each area, for example:

- Ambassadorial experience 3

### Governance / Organisational related

- Access Audits
- Ambassadorial experience
- Business development
- Communications
- Consultancy
- Customer / Membership Care
- Disability and discrimination
- The Equality Act
- Equal opportunities
- Financial, especially charity accounting
- Fundraising (all sources)
- Governance
- History of Sector: non-governmental organisation/wider
- Human Resources
- Information Technology
- Legal (charity, company, employment, Health and Safety)
- Management including leadership, business, rules of engagement, encouraging democracy, volunteering

## **Directors Skills Audit**

- Marketing (including events)
- Media/PR
- Networks/Alliances/Partnerships
- Organisational development, including change management
- Performance Monitoring and evaluation
- Policy Implementation
- Political and parliamentary
- Property
- Research
- Risk Identification and management
- Stakeholder engagement and building partnerships
- Strategic planning, strategic frameworks, systems
- Training provision
- Volunteer support

**2. Do you hold a position on any other Boards, if so do you foresee any conflict of interests?**

**3. What committees, groups or meetings do you currently attend?**

**4. Are there any areas of the charity's work you have a particular interest in and/or would like to become more involved in?**

**5. What motivated you to become a trustee of the charity?**